



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GOVERNMENT NAVIN COLLEGE HASOUD

- Name of the Head of the institution

R P UPADHYAY

- Designation

PRINCIPAL (IN-CHARGE)

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

-

- Mobile no

7692870800

- Registered e-mail

govtcollegehasoud@gmail.com

- Alternate e-mail

govcolhasoudfeedback@gmail.com

- Address

JAIJAIPUR ROAD HASOUD, AT - PO - HASOUD

- City/Town

HASOUD

- State/UT

CHHATTISGARH

- Pin Code

495661

2. Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Shaheed Nandkumar Patel
Vishwavidyalaya Raigarh**
- Name of the IQAC Coordinator **Mr. Asim Bajpai**
- Phone No. **-**
- Alternate phone No. **-**
- Mobile **8839223909**
- IQAC e-mail address **govcolhasoudfeedback@gmail.com**
- Alternate Email address

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://govtcollegehasoud.in/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://govtcollegehasoud.in/College.aspx?PageName=College%20Academic%20Calendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.91	2022	22/11/2022	22/11/2027

6. Date of Establishment of IQAC **03/12/2019**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The effect for improvement is being made by taking feedback and analysed from all stakeholders (student, Teaching, non-teaching college staff, parents of the students) every year. 2. The institution was assessed by NAAC peer team and accredited with C grade (CGPA-1.91) 3. A research committee has been constituted to promote research field consequently. One patent has been built by HOD of BCA department of our institution . A research paper has also been published by the Head of Hindi Department. 4.Subject experts have also been invited from other institution to deliver lectures on relevant topics 5. Free coaching of competition exam was provided to the students through different coaching center by Employment &Placement cell of the institution.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>IQAC prepared Action Plan for 2022-23. The action plan of the institution covers all the areas that meet the requirement of the institution. Infrastructure development, research promotion, organizing workshops for the career guidance, inviting subject experts for lectures on various topics and administrative and internal audits, collection of feedback from the stakeholders have been the areas that the institution has planned for the action.</p>	<p>The efforts to execute the action plan have been made by the the institution. The institution has Water Harvesting and E-waste management, Sanitary Vending Machine facilities under infrastructure development. the institution has also promoted the research field. As a result, HOD of BCA department has made a patent and research paper has been published by the HoD of HIndi Department on UGC care list. Subject experts from different faculties have come o deliver lectures on relevant topics. students were selected for free coaching for competition exams by the coaching centers. Feedback was taken from all stakeholders i.e. parents, students, teaching/non-teaching staff at the end of the session.</p>

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT NAVIN COLLEGE HASOUD
• Name of the Head of the institution	R P UPADHYAY
• Designation	PRINCIPAL (IN-CHARGE)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	-
• Mobile no	7692870800
• Registered e-mail	govtcollegehasoud@gmail.com
• Alternate e-mail	govcolhasoudfeedback@gmail.com
• Address	JAIJAIPUR ROAD HASOUD, AT - PO - HASOUD
• City/Town	HASOUD
• State/UT	CHHATTISGARH
• Pin Code	495661
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shaheed Nandkumar Patel Vishwavidyalaya Raigarh
• Name of the IQAC Coordinator	Mr. Asim Bajpai

• Phone No.	-				
• Alternate phone No.	-				
• Mobile	8839223909				
• IQAC e-mail address	govcolhasoudfeedback@gmail.com				
• Alternate Email address					
3.Website address (Web link of the AQAR (Previous Academic Year))	http://govtcollegehasoud.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtcollegehasoud.in/College.aspx?PageName=College%20Academic%20Calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.91	2022	22/11/2022	22/11/2027
6.Date of Establishment of IQAC			03/12/2019		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			No		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	04/02/2022
15. Multidisciplinary / interdisciplinary	

As Government Navin Colleg Hasoud is Affiliated to Shaheed Nand Kumar Patel Vishwavidlaya Raigarh, the institution follows the Course/ Programme or curriculum of the University. Since NEP is not applied in the university, the institution will bring to effect the Multidisciplinary / Interdisciplinary Course after receiving instructions/ directions from SNPV UNIVERSITY

16.Academic bank of credits (ABC):

As Government Navin Colleg Hasoud is Affiliated to Shaheed Nand Kumar Patel Vishwavidlaya Raigarh. The institution follows the Course/ Programme of the University. Since NEP is not applied in the university, the institution will bring the ABC to the effect after receiving instructions/ directions from SNPV UNIVERSITY

17.Skill development:

The institution is continuously making endeavour to develop skills in students. The skills of students of the institution are developed by getting them involved in the work and by taking them to visit the place so that they can understand the process of the any work. The college follows the university curriculum under which human values ??have been included in the syllabus. Knowledge of human rights and constitution is given through the subject of political science and human values ??are developed through the subject of literature and science temper is developed through the faculty of science. Awareness for Peace, Unity, Non violence is spread among students by celebrating Ahimsa Diwas, Rastriya Ekta Diwas, Sadbhavna Diwas.The institution is also making endeavour to develop Soft Skills in student for which the institution organises Soft Skill Programs like Writing, Time Management etc. time to time.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is determined to provide education to the students in regional language and bilingual mode. The organization is affiliated with SNPV Raigarh. As soon as the university implements the NEP, the institution will follow the NEP. At present, education is being imparted in the college according to the university syllabus, in which study of plants is done in special context of Chhattisgarh in B. Sc II Botany Chhattisgarh geography is also taught in BA III Local language is also used by the teacher during teaching so that the student can understand the subject very well. Apart from this, the study of Natyashatra is done in MA English. When NEP is implemented, the

institution will work according to the instructions on the Indian knowledge system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is continuously striving to the outcome based education. Practical and participatory learning is promoted by the institution. The students of BCA program run in the institution are establishing self-employment on the basis of computer knowledge. Tutorials, lectures, workshops are organized to teach the topics of the curriculum through an interesting method. Apparatus is made by the students in the physics laboratory. College students are providing education and experience to the students by going to nearby schools. Apart from education, to discharge the social responsibilities of the curriculum, NSS is conducting de-addiction, awareness campaign and the subject matter of the curriculum is being made accessible to other students and society

20.Distance education/online education:

The institution is using technology in a better way for Teaching-Learning. Different whatsapp groups have been created for the students and they are provided notes/PDFs etc. on the whatsapp groups and also informed of the activities to be taken place in the institution. the students are being better in computer technology through BCA Program. Projectors are being used in the classes for teaching. Internet facility is being provided to the students in the classrooms. Students are provided notes on online platform like teachmint. The institution will take necessary steps for blended/online/distance learning as NEP (NEW EDUCATION POLICY) comes to the effect in the Shaheed Nandkumar Patel University, Raigarh.

Extended Profile

1.Programme

1.1

28

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 686

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 616Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 98

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 18

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 31

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	28
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	686
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	616
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	98
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	18
File Description	Documents
Data Template	View File

3.2	31
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	0.97477
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through proficient strategic planning to achieve academic excellence and professional competency.

- The college being affiliated to ShaheedNand Kumar Patel University. Being a Government Affiliated College the academic activities are conducted according to the guide lines of Department of Higher Education and ShaheedNand Kumar Patel University, Raigarh. At the commencement of every academic year, Government Prepare the academic calendar and the institution adheres to it and prepares the programs accordingly.
- At the beginning of every academic year a staff council meeting is held in which Head of the institution instructs Teaching and Non-teaching staff of their roles and responsibilities.
- Every year the Time Table is drafted after consulting

Department Heads and is displayed in College Notice Boards. Teachers follow the prescribed Syllabus and utilize the Library facility and ICT resources to gather and deliver instructional material.

- Teachers maintain teaching record as teaching diaries and attendance registers which are duly certified by the Principal at the end of each month and submitted at the end of each academic year.
- The college ensures that any changes or modifications by the university in the prescribed curriculum is regularly checked through circulars/ letters/emails and intimated to all the concerned departments and students.
- Academic Audit committee prepares annual report every end of the session which is detailed of all academic activities in the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar of the Affiliating University. Academic activities including start and completion of Teaching session, Internal Evaluation, Half yearly exams, Practical exams are conducted according to the time schedule of the University Academic Calendar. The university guidelines are strictly adhered to with respect to the evaluation process and the timetable is prepared and implemented accordingly. The schedule for practical examination and the appointment of externals for each practical subject is decided by the university. The faculties conduct regular unit tests on related topics, term tests and pre-final exams every year. Every student's attendance is duly monitored. Slow learners are guided to improve their performance through tutorial classes. Extracurricular activities such as Annual function, Annual sports etc are also conducted as per the prescribed time frame.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution is very conscious and awake about the issues which are relevant to Gender, Environment and Sustainability, Human values and Professional Ethics, etc., and also follow these in the regular curriculum during teaching-learning processes of the syllabi provided by affiliating universities.

Gender Equality: The gender equality issues are integrated in the university's prescribed syllabus of foundation and undergraduate program. The topics related to the current status of women and children especially girl child is broadly mentioned in the curriculum. Various offenses related to them, social reasons for them, and the effect on society also find a place in many curriculums.

Environment and Sustainability: Environmental studies is a part

of the prescribed curriculum of the institution mandatory for all the firstyear students. The environmental awareness is inculcated in the students through the tree plantation and the cleanliness drives conducted by the NSS units of the college. The college has the harvesting system that contributes in raising the ground water level. The Green-Audit initiative has also been taken up in the institution.

Human Values: The college incorporates the issue of human values through its prescribed curriculum on Human Rights compulsory for all the first-year students. This cross-cutting issue is addressed in the annual celebration of Samvidhan Divas on 26th November in the college to imbibe the constitutional value.

Professional Ethics: There are various soft skills programs like the aptitude tests, PPT presentation training along and guest lectures organized to enhance the professional skills of the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

105

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

731

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

247

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has adopted a mechanism to assess the learning levels of all the students in the respective departments. The departments categorize their students and try to assess the

learning levels. They are categorized as advance learners and slow learners on the basis of various diverse factors. A record in this regard is maintained by the teachers and accordingly by the departments to enhance their learning skills. The problems, students are facing in the field of learning and other problems if any are recorded by the concerned teachers, suitable advice is given for sure and certain success in their academic as well as professional lives. The steps are taken for both the advance and slow learners separately. For advanced and slow learners extra lecture are arranged as per separate schedule.

- Personal guidance is given.
- Providing valuable guidance for competitive exam like PSC, VYAPAM.
- The students who get fewer marks in the unit/internal test, faculty member guide them how to learn and write.
- Besides the students who get good marks are motivated to collect additional information from the extra source.
- For improvement of the research culture among the students, they are promoted to present seminars.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2036	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The prime objective of any institution is to adopt an appropriate system for enhancing learning experiences of the pupils.

To enrich the goal generally student's centric methods are adopted for greater enrichment of various methodologies like experimental learning, participative learning and problem solving initiatives are taken.

In the field of Science and Arts the students learn from field study. Again in Science subjects they get the opportunities to participate in laboratory works. Problem solving techniques are also adopted in teaching of various courses. It develops their practical approach toward knowledge it postgraduate level the seminar, workshop, and the group discussion are conducted as a part of semester system. It develops participative learning among the students and they are motivated properly. They also ask question and solve their doubts. In this way they get better exposure to this competitive world. We have a playground and games and sports are in the routine of the college time table, Often the student visited to library and collect books of their interest.

In the process of teaching and learning apart from the traditional method of chalk and talk method. In the field of higher education it is of immense value.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institution to provide e-learning atmosphere in the classroom. In addition to chalk and talk method of teaching some departments using LCD projector for teaching. All of the faculty members uses mobile for teaching through google meet, teachmint and also video uploaded YouTube lectures. Various ICT tools available in classroom. ICT enabled classroom plays vital role in modern teaching learning process. In ICT enabled classroom, we use various tools like PPT, internet, interactive whiteboard, computer, and laptop. ICT facility available in Dept. of B.CA. , Physics and Chemistry.

Provided YouTube links:-1.

https://youtu.be/i56nfTOR-4c?si=4n_sPBS2J_-B10h_

2. https://youtu.be/eV_GsB7fWyQ?si=GXSJ_xtb4fVZ_WL_

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation process is a part of the curriculum provided by the university, since the subject teachers are already in-charge of the admission and evaluation process, they are already aware of the system. College has UG and PG program, in UG level 10 percent marks of theory in each subject are for internal assessment which adds to the final result and in PG level each paper/course carries 20 marks (10 marks for two internal test and 10 marks for seminar) for internal assessment and rest 80 marks by semester exam. The method of internal assessment is communicated to students by faculty members to students. All the faculties take unit test after each unit is over. However In addition to this, the departments organize departmental

seminars. Their weaknesses are pointed out. Suggestions are given by faculty member how to improve their performance. In order to maintain transparency, checked answer copy is provided to the students for satisfaction of marks and if students' unsatisfied with the marks secured by them then he/she can discuss with faculty and can plead for rechecking, revaluation. Students whose performance is poor, they are advised to improve their performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Students are free to present their grievances regarding internal and main examinations. We provide valued copy of internal examination. If the students have any grievances in respect of the internal examinations, they are free to discuss with Department level. Grievance redressed cell of the university examination is in accordance to the university regulations in time-bound manner. Discrepancies in the university examination marks are to be rectified by the university through the principal. To avoid grievances, the college circulates and display notice regarding registration of exam form, dates of exams, etc. After the declaration of results the university notifies the deadline of 15 days to apply for the recounting, revaluation, photo copy of answer sheet. If the photo copy of the answer sheet is demanded, If there is any change in marks, the same is conveyed to the students by the university and their mark sheets are amended. There is a provision for revaluation of the answer sheets. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets valued on their own and find out the actual position.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.

Learning Outcomes of the Programs and Courses are displayed on the notice boards outside each department and examination cell. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting. The students are also made aware of the same through induction program. The course outcomes help the stakeholders to manage the resources effectively to the maximum extent. This creates path to improve the processes continually.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program outcomes and courses outcomes are evaluated by the institution through direct and indirect methods like checking and monitoring their performances in the internal examinations, semester end examinations and by their extra curricular activities. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. Through result analysis the knowledge and skill that students acquire in their subject and also their capacity for critical thinking is observed. Attainment of these outcomes is excellent, with pass

percentage ranging between 89% to 95% in the past 5 years approximately. Dropout rate is very low. In postgraduate programmes average pass percentage is 99%. Majority students pass in first class (60%) and many with distinction (75%) in post graduate programmes. Indirect assessment strategies are implemented by getting feedback forms from each student especially from exiting students and alumni. Program outcomes are assessed with above mentioned data are analyzed by department concerned and IQAC of the college. The outcomes of the analysis are used as the helping hands for examination reforms and for further modifications required in the syllabus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

286

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1eIi0kuyBicV0d8fOMevSLElWN6kp2Y5ZILiqhLCly8/edit?resourcekey#gid=478750664>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
0	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is continuously making endeavour to create ecosystem for the innovation and taken initiatives for the creation and transfer of the knowledge. There is Research Cell in the institution that promotes research and innovation. The Research Cell introduces students to the importance and value of the research. The members of the Research Cell have encouraged students for innovation and research. The HoDs of Computer and Hindi departments have prepared 03 patents and published 1 research paper respectively. Some students have also prepared decorative items out of paddy rice crop. There is a college magazine of the institution in which students as well as teachers have written a poem, story, etc. and done sketching bringing out their creativity. The institution is preparing the platform to spread the creativity of the student out of the institution.

The institution adopts different kind of approach for the transfer of the knowledge. The institution organizes different activities for transferring the knowledge to the students. The institution used ICT based technologies to transfer knowledge. Guests from other institutions were also invited to deliver a lecture on relevant topics in commerce.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	https://www.prsu.ac.in/admin/theme/examination_uploads/10032023010952.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are one of the important activities required for the development of the students. The extension activities are conducted to bring changes in society and persons. These activities were conducted out of the institution in neighborhood community by N.S.S., Red-cross etc. under the aegis of IQAC sensitizing students to social issues. The students of the institution faced social issues around neighborhood and understanding the problem, they tried to solve the issues by conducting activities like going on rally for spreading awareness and familiarize people with the issues they are not aware of, cleanliness, of saving from Malaria & Dengue and of using DDT spray etc.

For the extension of the experience and development, students of the institution were provided training in different sectors so that they can make use of the training for their future. Students of geography were taken out for the geographical survey.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

189

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure is created and maintained by the state government and its organization. In the present set up the institution has a time table including the arrangement for class rooms as per the requirements of the curriculum. B.sc groups. (Chemistry,Zoology, Botany,physics) & B.C.A. conduct their classes in the morning and the other departments B.A, B.COM groups Hindi , English, political science ,sociology ,economics , are functional in day time. According to the requirement of the classrooms for all the programmers functional in the institution we are having in sufficient room, etc. Apart from the infrastructural requirements for teaching learning other facilities are also available in the department of Chemistry, Physics, Botany, Zoology, Computer Application etc. The department of computer Application has sufficient number computer for the students and it future requires improvement. They also available library reading room facilities. The classrooms, staffroom, principle cabin & office rooms of the institution is under the CCTV surveillance. There is required arrangement of fire extinguisher for the safety of the institution & sanitary pad vending machine for girls students in girls washrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sports, cultural program. Several activities like annual function.

Cultural Activities

During the academic session our cultural committee hosts different cultural events. Moreover our NSS unit also organizes different cultural based activities during the camp. The students are encouraged to actively participate and show their talent and skill. Students are encouraged to participate in co-curricular activities in inter college and university level competitions. College has adequate facilities for cultural activities. Our students have been participated in the different cultural events like Salad decoration, Pak- kala competition, Hair decoration, Mehendi and Rangoli designe are organized by the college.

Outdoor games like kho - kho, kabaddi, long jump, high jump, volleyball, Javelin throw, Discus throw.

Indoor games like chess, carom, table tennis, badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.82477

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has not automated Integrated Library management System. Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, is called quotation from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

Institute has provide list of some useful E-resources to

students to access E-book, journal and magazines. Computer Lab is connected with internet through mobile hotspot and also has N-LIST facilities to access online 6000+ Journals, 199000+ EBooks available here to read every students and faculty staff Books, newspaper, and magazine and so on. The reading room has sufficient seating arrangement for students and faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1386

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities are periodically updated as follows:

The institution has installed 17 computers, 3 overhead projector, 2 printer, 16 cctv cameras, At present we are using Internet through mobile Hotspot But in near future institute has planning to install hi speed fiber internet connection, college library has reading room for all students and faculty members, and has subscription of N-List Inflibnet to access e- journals, e-magazines, e-newspapers etc. Institute appoints computer technician from outside as and when required to maintain the IT facilities. Institute has provide list of useful e-resources to student where they can access to e-book, e-journal and lots of online study material.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in

E. < 5MBPS

the Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
0.82477	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Most of the physical infrastructure (Building, Ground, and Electric Fittings) is provided and maintained by the Government agency (PWD). The college strives to procure and maintain other physical, academic and support facilities at its own. The available articles and equipments are issued to its various departments and they take care of them. Whenever there is any demand from the departments regarding repairing and maintenance or replenishment, college administration provides needed assistance. There is complete flexibility in using common facilities by any of the departments in spite of it being under any specified department. This process ascertains maximum utilization of resources for the benefit of the students and other college staff. The facilities in the library are managed by the library incharge while Sport facilities are looked after</p>	

by the Sports Officer incharge. The place their demand before the college administration headed by the principal. Their demands are discussed in the meetings with the concerned committees, and as per the decisions taken in the meetings, action is taken for new purchases or for maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1803

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

177

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

177

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college considers students as critical stake holders in the management and administration of its various functions and activities. The college has established norms for leadership position and representation of students in various committees. At the beginning of the academic year, students are briefed on leadership roles and responsibilities and the commitment required to discharge them. In the following committees Woman empowerment cell/sexual harassment cell, Five face development plan, Discipline/ Anti-ragging committee, sports committee, Culture committee and science club students members where included.

The students members are positively participated on discussion related with events and meetings. They are also gives the suggestions and innovative ideas for all college activities. They play an active role in organizing various events in the college such as Fresher's day, Independence Day, Annual Day, Sports day, college cultural and celebrations of all important festivals. With committee student stake holders other students feel free and make healthy and good atmosphere of college. The college ensures that students are involved in decision making process and are empowered to have a say in matters concerning them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni

The college takes pride in its alumni members as they are important stake holders in the development of the institution. Conscious efforts are made to strengthen the relationship between the institution and the alumni. Meeting is held by the college in which Alumni are invited to express their opinions/ideas on what else can be done for the betterment of the students. Their suggestions are valuable and important to the institution. So giving a thought to the opinions and ideas of the Alumni, action is taken if necessary. In college alumni meeting where conducted and following initiative has been taken:

1. Registration of Alumni association.
2. Alumni association will try to increases the membership.
3. Alumni activity involve in extension activities of the college and social initiatives.
4. Alumni help in organizing the curricular, co-curricular and extra-curricular events in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Our college is committed to creating and sustaining a transformative educational environment for students, staff and faculties in the fields of arts science commerce and computer application. So that they become Globally competitive through competency in respect domain knowledge, research, innovation and entrepreneurship skills with heightened sense of meaningful community, engagements and personal development. Mission 1. Promote inclusive growth to cater to the educational need of all sections of the society while striving for excellence. 2. Achive innovation in teaching learning and research to realize goals of higher education. 3. Generate awareness of human rights values system's culture heritage, scientific temper and environment. 4. Create modern teaching learning ambience to impart quality education. 5. Mentoring for leadership that instils the capacity to explore new ideas, be self reliant, and lead from the front. 6. Remain committed to upskilling our students so as to bridge the gap between academics and industry thereby enhancing employability

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization in participative management system play very important role in smooth functioning of any institute. For this various number of committees has formed in the college. Academic co curricular and extra curricular activities are analysed by the principal time to time. Teaching in non teaching staff works together in every occasion.

Student council also assist in planning and development of various cultural sports and other educational activities of student in the college. It also provides scope to the students in developing their leadership skill program planning and volunteering in different occasions.

Under the guidance of iqac feedback are taken regularly from all the student manually and online mode for improvement which is analysed by iqac feedback committee. This feedback are helpful for the qualitative improvement of the institution. We generate local fund with the help of Jan bhagidari samiti peoples participation committee we use janbhagidari fun in infrastructural development welfare of student and giving salary to the non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution adopts policy for quality-based education. It is maintained under IQAC. The college from its inception following perspective/ strategic plan it has:-

1. ICT devices to be used maximum.
2. To make well developed girls' common -room.
3. Up gradation of science laboratories.
4. For the collective development of the students, conducting the various cultural activities on higher levels like intercollegiate competitions.
5. To make the alertness among the students regarding

physical fitness.

6. Seminars and presentations should be highlighted in class rooms and laboratories.
7. Student's participation should be increased in arranging more and more academic programs to make them self-reliant and self sufficient through various interactions through interclass activities.
8. To open 'Music' subjects in B.A.
9. To develop fully Wi-Fi campus.
10. Teachers update their research skill through presentation of research papers.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Recruitment procedure

Teaching faculty:- through public service commission

Non teaching staff:- Though professional examination board(VYAPAM).

Guest faculty:- As for Higher education policy(UGC Norms)

Jbs teacher:- Through janbhagidari committee.

Promotion procedure

Higher education department of Chhattisgarh

Grievance redressal mechanism.

We have grievance redressed cell and our grievance redressal mechanism are.

1. To make a grievance cell
2. To go deep and investigate the grievance

College development committee:-

1. RTI Committee
2. IQAC
3. Sports Committee
4. NSS

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for teaching and non- teaching staff are decided by the Government followed by the UGC Norms. These

measures are governed by the regulation and policies of the Government and it is modified from time to time. Following details are showing the different welfare schemes for teaching and non-teaching staff.

1. There is a provision of GPF, CPS and GIS.
2. Teaching staff are permitted to attend development programme like orientation/refresher programme.
3. Our employees can avail the facility of partial withdrawal from their GPF/CPS.
4. the institute provides various leaves to facilitate all its employees as per the govt policy .
5. Maternity leave of 6 month for female employees and paternity leave of 15 days for male employees as state government policy.
6. The employees are entitled to dearness allowance and house rent allowance as per the policy of the Government.
7. Anukampa niyukti for regular employees of college in case of accident or demise of the employee holding the post.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Confidential reports has filled by regular teaching and non teaching staff every year in the end of academic session. The head of the institute Check all forms and marks his opinion and submit to commissioner, department of higher education for further action. Teaching staff of the college fills annually the prescribed API performa which catches all the activities by the teacher is also submitted to commissioner.

Apart from that it is also expected from teacher to involve in governance of the college to look after the examination related duty, various committee, curricular, co-curricular activities as convener. Teacher performance also evaluated on the basis of their class result. Teacher also engaged in government assigned activities like election duty, social awareness campaigns etc. They are also being encourage to use teacher diary to record their activities and maintain it on a regular basis from this academic year.

Non-teaching staff are not given any appraisal form but their assigned work in a proper manner. Annual feedback is collected from the students by IQAC committee of the college regarding performance and conducts of teacher

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the financial matter, the college is subsequent to the rules of the government. The college conducts internal and external audit. The external audit is done by auditors from the accountant general, govt. / departmental auditors. The audit is also done by the departmental auditors. In general, audit is carried out at the end of each financial year in case of routine annual allotment. The audit of non government financial accounts like Janbhagidari (People's Participation) is carried out by hiring a Chartered Accountant. Govt. audit has been done till 2014.

Moreover internal audit has been done by college internal committee. The Internal Audit Committee scrutinizes and edits the audit before finalizing it to minimise the chances of any error. Each year, it does the audit of the funds sanctioned and released by the government, Cash-Book etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal and DDO ensure that the fund is utilized for the specific purpose for which it has been obtained. principal monitors and supervises the mobilization of fund. on receipt of any fund, it is recorded in the head wise appropriation registers. Beneficiaries are added to the software and the payments are made online through treasury. concerned departments are consulted with for optimal utilization of resources. The major sources of receipts for the institution are as follows: > allotment from state government. Development fee collected from the students (janbhagidari fund). the amount which received through janbhagidari fund is used for miscellaneous needs of college like library Development, maintenance of laboratory

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The main goal of iqac is to develop a system to improve the academic and administrative performance of the institution. The iqac committee has been formed by the college on 3/12/2019 as per norms prescribed by the NAAC. Principal teaching staff administrative person students are the member of iqac. IQ AC insure the implementation of all activities going in the college. IQ AC has been continuously working on the quality investment of student as a result of it there committee is form

to review the feedback received from Student. Two of the practices initiated by IQAC are. 1)To organised the National seminar in blended learning. 2)Initiate a structure feedback from a students parents and teachers

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Structure of review of teaching-learning process:- Principal HOD'S committee in charges from the Structure to review teaching learning process. Principal hold the meeting and HOD'S regularly reviews the proper implementation of academic curriculum. A teaching diary and attendance diary is maintained by each faculty as a matter of record. **Methodology:-**The following methods are used to monitor the process. Class room,Laboratory allocation is done.teaching plan and practical plan preparation by faculties based on academic calendar. Feedback forms for students,parents and teachers are available in institution. **IQAC institutional review mechanism:-** 1. IQAC conductsacademic Feedback every year. 2. IQAC encourages peer evaluation of teachers. 3. Green Audit and Energy Audit are in regular practice in the campus. 4. Based on the students Feedback necessary actions are suggested to concerned faculties. 5. Use of digital teaching techniques like PowerPoint to improve the teaching quality. 6. institutional review:-through internal evaluation and external evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has been working in the direction of providing gender equity to the girls and also to provide them a healthy environment. Continuous efforts are being made for availability of healthy, secure environment and gender equity.

Safety and Security:-

For the security and observance of the students, especially girls, CCTV cameras are installed at the college which is regularly monitored by the Principal. Arrival and departure time of the students are maintained in register.

Counseling:-

There is an Anti-Sexual Harassment Committee established for the problems of the girls which receives and solves problems of the girls. The girls are given counseling by the committee from time to time.

Necessary steps and actions are taken by the Women Empowerment

Committee for providing the solutions associated to the problems of the girls.

Related to co-curricular activities, Women Empowerment Committee conducted number of program such as Sex education, Gender equality and Women Empowerment.

Common Room:-

For the girls Students College established Girls common room. Sanitary pads are provided through sanitary winding machine and there is availability of incinerator for proper and safe disposal of pads. This provides relief to the girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegehasoud.in/College.aspx?PageName=AQAR%20DATA&topicid=88

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of Solid waste:

The college is implementing management of the wastes resulting in emphasize towards the sanitation program. For waste

management, the college is having a keen observation towards segregation of the wastes into two different dustbins after getting categorized as: Dry and Wet waste /Bio and Non-Biodegradable waste. The wastes are segregated accordingly the above mentioned types there after these wastes are handed over to the panchayat.

Management of liquid wastes:

The chemicals of the Science-Lab are released into the sink which is attached to the pipes leading to the soaking-pit which is far away from the water resources such that the chemicals must not contaminate the water which can harm to the human-beings and cattle. This is declared as restricted area and the students are prohibited to reach the spot.

E-waste Management:

The College is giving continuous efforts to give its contribution to save the environment from the damage with a proper action-plan. LED bulbs are repaired and reused. Besides this, inside the college premises a pit is made, in which, the LED bulbs which are unable to get repaired, they are buried there and it is a restricted area for the students to go.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Unity in diversity is the specialty of India. For the development and prosperity of the nation, it is necessary to have unity among the people of different languages, religions and regions. It is also the responsibility of educational

institutions to create a feeling of unity. The college is continuously striving to fulfill this objective. Many programs are organized by the college to create an inclusive environment. Goodwill Day is celebrated to develop the spirit of tolerance.

To develop the feeling of unity among the youth of linguistic and regional diversity, programs like National Service Scheme, National Youth Day, Youth Awareness Programme, Youth 20 Summit are organized in which the youth of the college participate with enthusiasm. To establish harmony among the youth of different communities, by organizing programs like Martyr's Day, Gandhi Jayanti, the youth are made aware of the thoughts of great men so that the youth can join the thread of unity for the country.

Through the above programs the college is efficiently discharging its social responsibilities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For Sensitization of students and employees of the college to the constitutional obligations: values, rights, duties and responsibilities of citizens the Govt. Navin Collage Hasoud have been implementing several programs on various occasions. Among the prominent programs on dated 12/08/2022 International youth day and under the "Ajadi ka Amrit Mahotsav" 13/08/2022 "Har Ghar Tiranga", "Independence Day" the national festival of India was celebrated. 'Tiranga' was unfurled which made all the presence of the authorities and students pride. While moving ahead towards the above motive on 20/08/2022 "Sadbhawana Divas", 24/09/2022 "NSS Establishment Day", 02/10/2022 "Gandhi Jayanti" were celebrated. To aware about rights, duties and responsibilities the Indian Constitution Day (26/11/2022) was celebrated. To move ahead with the motive, 'World Human Rights Day' and 'National Youth Day' was celebrated.

Next step towards the series of programs, one of the most important day in the history of Independent India, i.e., the

national festival of India- 'The Republic Day' was celebrated on 26th January in which the students and employees of Govt. Navin collage Hasoud, participated. This day was evidenced as the implementation of our great constitution. 'International Environment Day' was conducted in order to aware the people regarding their duties of environment conservation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtcollegehasoud.in/Content/216_96_0001_0033_compressed.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To make the great men of the world and the major events

happening in the world unforgettable, various programs are organized by the Government New College Hassaud to make the students aware of the days of national and international importance. Students are informed in advance by various departments and committees about organizing the above programs. To make the contribution of great men unforgettable on their birth and death anniversaries, speech and essay competitions are organized among the students.

To celebrate national and international important dates, the college organizes activities like speeches, rallies, cleanliness programs, organizing programs through projectors etc. in the presence of the Principal and other guests on various dates.

By organizing these programs, qualities of citizenship are developed among the college students and patriotism, values and ideals are also developed among the rural people through rallies and extension activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1- Woman self Defense training

Object:- Women should learn self-defense techniques so that they can protect themselves in emergency situations.

Context:- it is necessary that women become self-reliant and protect themselves. That is why it is necessary to teach self defense techniques like karate to women.

The practice:- Two girls of the college have been trained in karate and they give self defense training to other girls.

Evidence of success:-

Under self defense training, 12 girl students successfully received training.

Problem encountered and resources required:-Some girls were seen being hesitated in participating the training program.

2. Title: Crop art and jewelry design

Objectives:-

To provide better learning opportunities to students and develop self employment skill.

The Context:-

It students make themselves self-employment instead of job seeking.

The Practice:-

Students trained in this skill provide training in this art to other students. This practice is proving helpful in skill development of students and giving them recognition in the society.

Evidence of Success:-

By using this skill in college decoration and welcoming guests, unnecessary college expenses were reduced.

Problems encountered and Resources required:-

The problem is being faced to provide market to the crafts and jewelry produced through this skill.

File Description	Documents
Best practices in the Institutional website	http://www.govtcollegehasoud.in/College.aspx?PageName=AQAR%20DATA&topicid=89
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is located in rural areas where the number of girls' students is more than boys. The college makes special efforts for the overall development and gender equality of girls.

- There is an Anti-Sexual Harassment Committee established for the problems of the girls which receives and solves problems of the girls. The girls are given counseling by the committee from time to time.
- Time to time programs on Health & Hygiene and Women Empowerment are organized by Women Empowerment Cell.
- Arrangements for sanitary pad vending and incinerator were made for health and hygiene in the girls common room and girls wash room.
- Self defense training for women safety has been started by Women Empowerment Cell of the college. In which two girls of the college have been trained in karate and they give karate and self defense training to other girl student. In the duration of training girls are also motivated by the members of the committee so that they can build self-confidence and can lead their own life.
- To develop leadership skills among girls, they have been given representation in various committees formed in the college like IQAC cell, Cultural, Anti-ragging cell etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To develop a botanical garden. 2. To start a new value added course. 3. To sign MoUs with other institutions. 4. To increase number of extension activity. 5. To promote research activity more. 6. To organise more outreach program.